



Financial Aid Application Checklist

The SSS web-based system is now simpler and faster to use. Submit your applications and tax forms to one central location and come back 24/7 to check the status of your file.

Thank you for your interest in **Campbell Hall** for the 2012/2013 school year. You may begin to apply for financial aid starting on November 1, 2011, as described below. To be eligible for consideration for financial aid at **Campbell Hall** you must submit your Parents' Financial Statement by **February 1st, 2012**, and 2011 taxes by **March 1st, 2012**. For applicants applying new to the school, decisions are mailed with admissions decisions in March. Renewal decisions are mailed in May.

We use School and Student Services (SSS) to process our financial aid applications. SSS is a service of the National Association of Independent Schools (NAIS). Based on the financial information you provide, SSS calculates an estimated amount that your family can contribute to educational expenses. This helps our school make fair and objective financial aid decisions, but all grant decisions are made by the school. To begin your financial aid application for the 2012-13 enrollment year, follow the steps below.

ONLINE Application Checklist

- 1. Starting on November 1, 2011, go to sss.nais.org.
- 2. Click on the prompt to begin your Parents' Financial Statement (PFS). You only need to complete one PFS even if you have several children applying to our school, or you are applying to other SSS schools. Submit your PFS by **February 1st, 2012**.
- 3. You will be given a username and password that will allow you to return to your PFS at a later date before submitting it. Your information will be secure.
- 4. By **March 1, 2012** mail a copy of your 2011 taxes to the SSS mailing address below. Include W-2's, and (if applicable) 1099's, K-1's and corporate tax returns. Use the Cover Sheet provided by your online application, or at www.campbellhall.org/admissions/financialaid.aspx.
- 5. Explanatory letters from the family are welcome, and may be sent to the SSS mailing address or directly to the financial aid office at Campbell Hall.

A New Look at sss.nais.org

Families who have applied for financial aid in the past will see that this website looks different. It uses the same methodology and will require the same information. But we think you will find the interface and on-screen help much more user-friendly:

- Clear, step by step instructions.
- Send both your PFS and tax documents to one central address for Campbell Hall or any other SSS School. Ability to begin a PFS and complete it at a later date.
- Ability for you to track the receipt of documents, so that you know where your application stands. Go to parent portal at www.sss.nais.org.
- Online help to ensure successful submission.

Campbell Hall Code is 2029

MAIL Application Checklist

- 1. A Parents' Financial Statement (PFS) is included in this financial aid packet.
- 2. Complete the PFS and mail it by **February 1st, 2012** to:
School and Student Services by NAIS
Application Processing Center
P.O. Box 449
Randolph, MA 02368-0449
- Please refer to and complete steps 4. & 5. above. Your cover sheet and mailing instructions are included in the PFS booklet.

It is the family's responsibility to ensure that their file is complete. You may verify that all documents have been received by SSS and Campbell Hall by going to the parent portal at sss.nais.org.

Any reports received from SSS do not reflect adjustments made at the school level and should not be taken as a decision. Grant decisions and letters are sent by the financial aid office at Campbell Hall.

QUESTIONS?

Call: SSS Customer Service at (800) 344-8328 or Eileen Powers at Campbell Hall's Financial Aid Office (818) 505-5317.